



14 July 2011

Private and Confidential

Dr Anecito Mantilla
Unit 4/90 Teralba Road
ADAMSTOWN NSW 2289

Via email: johnmmd@mantillaph.net

Dear Dr Mantilla

Interview for GP/VMO – Cessnock District Health Service

I am writing to confirm that your interview has been arranged for the above position.

Your interview will be held on Monday, 25 July 2011 at **13:20 hrs** in the Meeting Room at Cessnock Hospital. Alternatively if it is more suitable for you to have a telephone interview please advise me of the number you would like us to use by return email.

For your information the Selection Committee will comprise:

Dr Peter Finlayson – Director of Medical Services;
Dr Chris Matthews – GP Cessnock;
Ms Jennifer Whiting – Manager, Cessnock District Health Service;
Ms Vanessa Fellows – Manager, Dungog Community Hospital; and
Ms Linda Holder - Senior Consultant Rural Recruitment.

It would be appreciated if you could please provide me with the following documents at, or prior to the interview:

- A copy of your current private medical indemnity insurance
- Completed Statutory Declaration for International Medical Graduates (Document attached)
- Evidence of Occupational Screening and Vaccination against Infectious Diseases (Please refer attached document)

If you have any questions please do not hesitate to contact me by return email.

Yours sincerely

Linda Holder
Senior Consultant Rural Recruitment